

Support for Supply Teachers Working in the Weston Education Partnership

The Weston Education Partnership recognises and values the important role played by Supply Teachers working in our Federation schools. Federation schools are:

Baytree Community Special School **(A)**

Broadoak Community School **(B)**

Priory Community School **(C)**

Westhaven Community Special School **(D)**

Worle Community School **(E)**

Wyvern Community School **(F)**

We are currently working to improve the level of support provided to you and would appreciate it if you would complete the following survey to help us plan that support.

Please use the school codes above when completing certain sections of the survey to help us in our analysis.

You can put the codes in the box, e.g.

B, E

Please tick the boxes to indicate which of the following applies. You can select more than one.

I work exclusively in one or two federation schools

I am predominantly covering one member of staff for a period of more than one week

I will be working for a term or more covering a variety of assignments in a federation school

I work on a variety of assignments on a day to day basis as required

I am employed through an agency and work in a variety of schools not necessarily in the federation

Other? Please specify below

Support for lesson delivery

Please put the school codes in the appropriate boxes

For each lesson covered are you provided with the following?

	Always	Sometimes	Rarely
Lesson plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seating plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Register	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Feedback sheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contact name in case of emergency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Support for Behaviour Issues	Yes	No
Please put the school codes in the appropriate boxes		
Are you made aware of who to contact if there is a problem in class?	<input type="checkbox"/>	<input type="checkbox"/>
Do schools provide you with information about their rewards / sanction systems?	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
Would a common template for 'cover' lesson plans be helpful? Please tick the appropriate box	<input type="checkbox"/>	<input type="checkbox"/>

	Always	Sometimes	Rarely
Do you receive enough information to enable you to deliver the lesson effectively? Please put the school codes in the appropriate boxes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Always	Sometimes	Rarely
Do schools provide you with a feedback form for you to comment on the lesson and any issues arising? Please put the school codes in the appropriate boxes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Always	Sometimes	Rarely
Is there an opportunity at the end of the day to talk to someone about the lesson? Please put the school codes in the appropriate boxes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Survival Kit		
We are in the process of producing a 'Survival Kit' for supply teachers. Please tick the appropriate boxes to indicate what schools already provide. Please put the school codes in the appropriate boxes and then tick the second box if you think it should be provided by all of our schools.		
Policies and Procedures	Provided	Should be
Behaviour and Rewards	<input type="checkbox"/>	<input type="checkbox"/>
Child Protection	<input type="checkbox"/>	<input type="checkbox"/>
School Uniform	<input type="checkbox"/>	<input type="checkbox"/>
Absence & Registration	<input type="checkbox"/>	<input type="checkbox"/>

Bullying	<input type="checkbox"/>	<input type="checkbox"/>
Homework	<input type="checkbox"/>	<input type="checkbox"/>
On Call System	<input type="checkbox"/>	<input type="checkbox"/>
Map of School	<input type="checkbox"/>	<input type="checkbox"/>
Information about key personnel and how to contact them, e.g. Cover Manager, Heads of Department, Heads of Year, Child Protection Officer	<input type="checkbox"/>	<input type="checkbox"/>
Are there any other policies / procedures you think should be added to this list? Please specify		
.....		
Miscellaneous Equipment Please put the school codes in the appropriate boxes	Provided	Should be Provided Please tick
Tissues	<input type="checkbox"/>	<input type="checkbox"/>
Plain paper	<input type="checkbox"/>	<input type="checkbox"/>
Lined paper	<input type="checkbox"/>	<input type="checkbox"/>
Scrap paper	<input type="checkbox"/>	<input type="checkbox"/>
Pens and pencils	<input type="checkbox"/>	<input type="checkbox"/>
Whiteboard pens	<input type="checkbox"/>	<input type="checkbox"/>
Board rubber	<input type="checkbox"/>	<input type="checkbox"/>
Rubber	<input type="checkbox"/>	<input type="checkbox"/>
Mugs	<input type="checkbox"/>	<input type="checkbox"/>

Continuing Professional Development	Yes	No
Please put the school codes in the appropriate boxes		
Are you invited to attend staff INSET at any of the federation schools?	<input type="text"/>	<input type="text"/>
	Yes	No
If No , would you like the opportunity to attend on a voluntary basis?	<input type="text"/>	<input type="text"/>

Would you be interested in attending any of the following twilight workshops? Please tick the appropriate box		
	Yes	No
Assessment for Learning	<input type="checkbox"/>	<input type="checkbox"/>
Behaviour Management	<input type="checkbox"/>	<input type="checkbox"/>
Child Protection	<input type="checkbox"/>	<input type="checkbox"/>

Please list below any other areas where training support would be welcome:

Is there any other behaviour support that you think may be useful for schools to provide?

Finally, please feel free to raise any points not covered by the survey and/ or make suggestions as to how the federation can support supply teachers in the most appropriate way

Many thanks for completing this survey. Please write your name below if you would like to contribute to this particular aspect of our work.

Name _____

Julaine Baldan
Director of the Weston Education Partnership

Please pass your completed survey to your Supply Staff Co-ordinator in School